



CRITICAL DATES

Updated February 2018

Important Dates and Deadlines for AVDC Residents and Candidates

These dates apply to both Equine and NSS-Small Animal Residents unless specifically stated otherwise. [Equine-specific information is in blue font.](#)

No Set Date: Residency application and registration start date: No set annual deadline. The **minimum** duration of a full-time residency program is 30 months. The **maximum** duration of a part-time residency program is six years.

Varies from January 31st – October 1st: Annual Report Submission deadline: Varies from January 31st (for residents planning to credential that year) through October 1st, depending on the registration date of your residency program (see the Annual Report section in the [Information for Registered Residents](#) webpage). [All equine annual reports are due January 31.](#)

End of first residency year: Submission of Radiograph Set(s): By the end of the first year of registration as a resident.

End of second residency year: The required radiograph set(s) must be **approved** by the end of the second year.

Pre-Approval Submissions: Submission of items for Credentials Committee Pre-Approval: Equipment list, Dental Charts, Specialty Training Hours, Radiograph Sets, Publications can be submitted from September 15th to May 1st. Pre-approval **remains open** to all from **May 1st through September 15th**, but **residents** will experience a delayed response in review time during this period due to credential package reviews. During this time, review priority will be given to residents submitting a credentials package July 15th of that year. Please note that pre-approval notifications are NOT ensured for July 15th credential packages if the resident submits later than May 1st of that year.

July 15th: Credentials Applications Deadline: July 15th each year for full- or part-time residents. Applicants whose applications are approved by the Board are then Candidates, eligible to take the examination the next time it is given.
Full-time residents who have completed all residency program requirements except the full 30 month program duration requirement can submit a credentials application by July 15th; if the application is approved as complete except for the 30 month requirement, Provisional Approval will be granted, with the stipulation that the Residency Program Director must confirm that the applicant has met the full 30 month residency requirement before full Approval is granted. Upon Provisional Approval being granted, the applicant becomes eligible as a candidate to take the Phase I examination at the next opportunity.

October 31st: Examination Security Form and Fee – Phase 1: The signed form and examination fee are to be submitted to the Executive Secretary by October 31st for the Phase 1 Examination.

January: Phase 1 Examination. Multiple choice questions written examination, given online at regional examination centers.

March 1st: Examination Security Form and Fee – Phase 2: The signed form and examination fee are to be submitted to the Executive Secretary by March 1st for the Phase 2 (practical examination). Candidates are eligible for entry to the Phase 2 examination only after passing the Phase 1 examination.

June: Phase 2 Examination. Given at the Oquendo Education Center, Las Vegas.

June 5-7, 2018
June 4-6, 2019
June 16-18, 2020
June 15-17, 2021
June 14-16, 2022

Credentials Application decisions:

Credentials application decisions are made by the Board based on recommendations from the Credentials Committee. This typically occurs in late August/early September. Applicants whose applications are approved by the Board are then Candidates, eligible to take the examination the next time it is given.

Examination Results and Recognition as a New Diplomate:

Examination results are usually distributed to candidates 3-5 weeks following the examination.

Formal commencement of Diplomate status: Candidates who have passed both parts of the examination become diplomates on the date on which the examination decision letter is distributed. They are listed in the AVDC Diplomate online Directory at that time.

Presentation of diplomas to new diplomates. This occurs during a public session at the start of the Annual Meeting of the College, which is usually held on the Thursday afternoon of the Veterinary Forum weekend.